



Dovecotes Primary School AUP For learners in KS1



When I am using the computer or other technologies, I want to feel safe all the time.

To keep myself and others safe online, I must:

- 😊 always keep my *passwords* a secret;
- 😊 only use *trusted devices/apps/sites/games* that a responsible adult has given permission for;
- 😊 *tell a responsible adult* if anything makes me feel upset, worried, scared or uncomfortable;
- 😊 *ask for help* if I am stuck or unsure or on behalf of a friend who needs help;
- 😊 not share my *personal information*, including name, address, school, phone number, etc.;
- 😊 *not upload photographs* of myself/others onto the internet without an adult's permission;
- 😊 only *communicate* with people I know in real life or who a trusted adult knows;
- 😊 tell my teacher if I get a *nasty message* through a computer or phone;
- 😊 *not reply* to unkindness or anything making me feel uncomfortable, e.g. *dares/challenges*;
- 😊 make sure all messages I send are *polite and respectful*.

I understand:

- 😊 Using computers safely can make everyone's learning more enjoyable;
- 😊 Anything I do on the computer may be seen by someone else, including school staff;
- 😊 Anything I put online will have my name next to it;
- 😊 Anything I do online can be shared and be around forever.

My trusted adults are:

_____ at school

_____ at home

Name/signed _____

Date _____



Dovecotes Primary School AUP For learners in KS2



When I am using the computer or other technologies, I want to feel safe all the time.

To help keep myself and others safe:

- 😊 I *learn online* – I use the school's internet and devices for my work, to learn and to have fun. I know the internet and devices are *monitored*. Any personal devices are to be taken to the office with an accompanying letter explaining why they are required in school;
- 😊 I am a *secure online learner* – I always keep passwords secure (combination of letters/ numbers) and reset them if anyone finds them out, including friends!
- 😊 I am a *secure remote learner* – if I wouldn't do it in class, it shouldn't be done online and I know to follow the rules for Teams when working remotely and communicating with others.
- 😊 I am a *researcher online* – I use safe search tool options approved by trusted adults to keep me safe but I know I cannot believe everything I see online and should discuss with a trusted adult anything that makes me uncomfortable and not click anything I am unsure of.
- 😊 I *ask permission* – I only use the devices, apps, sites or games which are appropriate to my work at the time or which I have been given permission for;
- 😊 I *communicate and collaborate* online – with individuals or groups agreed by my teacher or that a responsible adult knows about and using approved software, apps or sites;
- 😊 I *respect* others' work – I only edit or delete my own digital work and I only use words, pictures or videos from other people if I have their permission or if copyright free;
- 😊 I *tell responsible adults* – anything that makes me feel uncomfortable or unkindness online;
- 😊 I will *not condone bullying* – I do not post, make, reply to, forward or share unkindness;
- 😊 I am *private online* – I only give out private information if a trusted adult gives permission, e.g. address, school, phone number, location or anything that identifies my family/friends;
- 😊 I *seek help from a parent/trusted adult* – especially if meeting an online friend (not alone);
- 😊 I am *creative* online – I try to be positive digitally and try to make the online world better;
- 😊 I am a *rule follower* – I know that apps, sites and games have rules on how to behave.

I understand:

- 😊 Using computers safely can make everyone's learning more enjoyable;
- 😊 Anything I do may be seen by someone else and should have my name next to it;
- 😊 Most social networking sites have a minimum joining age (usually 13) and it is a criminal offence to give false information e.g. lie about my age;
- 😊 Not everyone online is who they say they are;
- 😊 Once I post a message, picture or post online then it is completely out of my control and even after being deleted, could remain online forever;
- 😊 I know that anything I write or say on any website that I visit may be being viewed by a responsible adult, including school staff.

I have read and understood this agreement. If I have any questions, I will speak to a trusted adult:
At school, this includes: _____. At home, this includes: _____.

Name/signed _____

Date _____