



Dovecotes Primary School

Photo and video consent form 2024- 2025



At Dovecotes Primary School, we like to take photographs and videos of pupils and the incredible learning journey they embark upon. Use of these photos will predominantly be used to record pupils' activities and celebrate work and achievements. This may include (but is not limited to) in printed and online publicity, including on display boards around school, in the school's prospectus, in the school's newsletters, on the school's website, social media channels and the school YouTube channel, which is **private** and **exclusive to Dovecotes' website**.

If we use photographs of individual pupils, we will not use the full name of that child in the accompanying text or photo caption. From time to time, our school may feature in the media. Children may appear in images published in local or national newspapers, on approved websites or on television, but permission for these will be specifically obtained beforehand.

We ask your consent to take photos and recordings of your child and use them in the ways described above. Consent can be refused or withdrawn at any time. If consent is withdrawn, we will delete the photograph or video and not distribute it further. Please note that we will not remove your child's photograph from the management information system (SIMs) which is used for identification purposes as part of our daily processes and we are still keen to use photos in pupils' work and floor books for class use.

Parents/carers are welcome to take videos and digital images of their children at school events (e.g.. Sports Day, school drama productions etc.) for their own personal use. To respect everyone's privacy and in some cases protection, these images should not be published/made publicly available on social networking sites, nor should parents/carers comment on any activities involving other pupils in the digital/video images.

Please tick the ONE relevant box below

I <u>DO</u> consent for photos and/or videos of my child to be used by the school (<i>which may include the school website and social media, as listed above</i>). I understand that once my child has left, the photo/video could remain there for up to 5 years and I must contact school if I wish to withdraw consent.	
I consent to <u>ONLY PHOTOS NOT VIDEOS</u> of my child to be used by the school. I understand that once my child has left, photos could be used for up to 5 years.	
I <u>DO NOT</u> give permission for the school to take or use photos/videos of my child. (<i>Please note, this could mean your child will need to be excluded from the participation of class assemblies if they are recorded and shared on the website</i>). <i>Photos will still be used in pupils' work and class floor books – please let school know if you do <u>not</u> want this to be the case.</i>	

This consent form covers consent for the duration of your child's time at the school and up to **five years** after pupils have left; however, if at any point, you would like to withdraw consent if given, or change permissions, please contact the school in writing.

Name of pupil/s: _____ Class: _____

Name of Parent/carer: _____ Date: _____

Signature: _____